

MOUND DOCKS AND COMMONS COMMISSION MINUTES
November 20, 2025

The Mound Docks and Commons Commission met on Thursday, November 20, 2025, at 6:00 p.m. in the City Council Chambers of the Centennial Building at 5341 Maywood Road in Mound.

Present: Chair Heidi Peterson, Commissioners Derrick Hentz, James Vettel, Jesse Jensen, and Dave Olson.

Absent: Representative Kevin Castellano

Others Present: Administrative Services Coordinator/City Clerk Kevin Kelly

Heidi Peterson called the meeting to order at 6:01 p.m.

1. Approval of Agenda

MOTION, by Hentz, seconded by Olson, to approve the agenda. All voted in favor. Motion carried.

2. Approval of Meeting Minutes – September 18, 2025

MOTION, by Olson, seconded by Vettel, to approve the September 18, 2025 DCC Meeting Minutes. All voted in favor. Motion carried.

3. Comments and suggestions from citizens present

No one came forward.

4. 2026 Brighton Commons Rip Rap

Kelly said one of the three abutters who have interest in completing a cost share for the 2026 project is in attendance. Kelly said 2026 will be the fourth year of rip rapping of Brighton Commons and \$35K is set aside for the project.

Kelly said the project is going to be done in two separate areas on the Commons, one adjacent to 2945 Cambridge just north of the Leslie Road Right of Way and the other on the Commons adjacent to the two properties at 2893 and 2885 Cambridge Lanes.

Discussion ensued about the locations of the 2026 project, past rip rap projects and the areas of Brighton Commons which do not have upgraded rip rap. Kelly said he has reached out to the remaining abutting property owners regarding the cost shares for rip rap and has received limited input from these property owners.

Erin Wessling, 2893 Cambridge Lane, introduced herself and said she has seen the work done in the past few projects. Wessling said they are friends with the abutters at 2885 Cambridge and both would like to see a similar project done on the Commons at their properties.

MOTION by Olson, seconded by Vettel, to approve the RFQ for the 2026 Brighton Commons Rip Rap Project. All voted in favor. Motion carried.

5. DCC discussion regarding time limits to length of stay on Wait List

Kelly said there have not been a lot of openings in the dock program over the past few years which has slowed down the movement of wait list applicants getting into the dock program.

Discussion ensued regarding the number of openings in the dock program each year and how the assignments were completed. Kelly said he provides each of the Top 40 wait list applicants preference sheets which lists all of the openings in the dock program. Kelly said before dock program openings get to the wait list applicants license holders in the dock program can move to sites which open up. Kelly added that dock license holders make specific requests to move to different location if they open up.

Vettel and Peterson discussed how many opportunities the highest of the Top 40 of the wait list had to take openings in the dock program over the years. Peterson said the people at the top of the wait list should move down the wait list if they pass on opportunities year after year.

Kelly said one of the things which could explain some of the top of the wait list not taking an opening in the dock program is that generally the same openings come available year after year as they are lower preference sites. The DCC discussed the need for the those high up on the wait list to figure out a way to get into the dock program and request to move to their preferred sites.

The DCC discussed whether there should be a time limit for those at the top of the wait list to get into the dock program. The DCC consensus being that they have had many opportunities to get off the wait list and are limiting the opportunity of other wait list applicants to get into the dock program. Kelly thought the only negative impact of this would be limiting those wait list applicants just outside of the Top 40 from becoming primary shares in the dock program. Kelly said wait list applicants must be in Top 40 of the wait list to be a primary share.

Hentz asked if there is a way to force the top of the wait list to get into the dock program? Hentz added that those wait list applicants can then get in line in the dock program for a more favorable location. Kelly said he advises wait list applicants to take spots in the dock program that will suffice and make a request to move to a preferred location.

Kelly said he will reach out to the top 15 of the wait list to try to understand why those applicants have stayed on the wait list for as long as they have. Kelly said he would bring the results of his survey to the January DCC meeting. Peterson said Kelly should explain to the people surveyed to inform them that the DCC is looking at setting a time limit for their stay in the Top 40.

Peterson said Kelly will bring back his research on the top 15 wait list applicants survey response as an agenda item in January.

6. DCC Commission Appointment Procedures

Kelly said the City Council held a series of discussions and decided going forward that they will interview new applicants. Kelly added the City Council will also interview Commissioners who are reapplying for their positions for the Planning (PC), Parks and Open Spaces (POSC) and Docks and Commons (DCC) Commissions. Kelly said both DCC members Vettel and Hentz have expressed interest in reapplying for another three-year term. Kelly said the Council will most likely interview for the DCC in January as there are quite a few applicants for the other two commissions.

Discussion ensued about the motivation of the Council decision to interview commissioners. Kelly said this is a general practice of Councils of other cities. Kelly added that the PC and POSC are at large positions while the DCC is established as being comprised of two abutting members and three non-abutting members.

7. DCC Calendar

Kelly said the January meeting agenda will have the Brighton Rip Rap bids, survey response of the top 15 of the wait list and the 2025 Annual Report.

March – The Brighton Commons Rip Rap negotiation should be ready for approvals as well as the approval of a contractor.

8. Reports

City Council Representative – Castellano was not present for the meeting.

Staff – Kelly said the City has hired a new Deputy City Manager, Laila Imihy, who has started.

Commissioners - Nothing to report.

9. Adjourn

MOTION, by Olson, seconded by Jensen, to adjourn the meeting at 7:14 p.m. All voted in favor. Motion carried.